



Grant Number: 0000  
 Principal Investigator: NAME  
 Date: DATE

## Research Grant Progress Report Instructions

Your primary person of contact is: Bettina Sterling, Health Committee Chair, American Cavalier King Charles Spaniel Club. You may contact her at [Sterlingtoys@aol.com](mailto: Sterlingtoys@aol.com) if you have any questions regarding the Progress Report process.

The words appearing in 'blue' print are examples or instructions provided for your assistance in completing the actual forms. The more information that is provided in this summary, the more involved the club members /sponsors will be in participating in the study as well as raising funds for future research.

ACKCS Grant Number	
Project Title	
Institution	
Investigator(s)	
Project Start Date	
Report Number	Ex: Phase 1, Phase 2, Mid Year 1, End Year 1, Mid Year 2, End Year 2 ...
Current Date	



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#### Study Objectives:

- Restate each study objective.
- If any of the objectives have changed since the submitted application, please explain the study modification requests.
- For each objective, please estimate a percent completion on the progress.
- If there are differences compared to the original timeline, please explain and describe how the project plan is adjusted to compensate for the differences.

#### Non-Confidential, Lay language Progress Summary:

- One electronic copy should be sent to Bettina Sterling at [sterlingtoys@aol.com](mailto:sterlingtoys@aol.com).
- This summary will be distributed to ACKCS Charitable Trust's Trustees. The more information that is provided in this summary, the more involved the club members /sponsors will be in participating in the study as well as raising funds for future research.

#### Publications:

- List all publication citations that are a result of the study.
- Include papers in preparation, submitted, under review, or pre-print.
- Please attach copies of the articles to this report.

#### Presentations:

- List any and all presentations given as a result of this research.

#### No Cost Extension Request:

- If you need to request a NCE, please explain below.
- The request will be reviewed and, if approved, a letter will be sent extending the project end date by six months.